

EC Meeting 10.MAR.11

Present: B. Barish, E. Paterson, M. Ross, P. Garbincius, B. Foster, N. Walker, JP Delahaye, S. Staphnes, T. Tauchi, A. Yamamoto, K. Yokoya, M. Hronek (sec)

Absent: M. Harrison

Public Minutes:

n/a

Announcements:

- TLCC Proposals
  - o Committee has met twice and reviewed the reports.
  - o Questions
    - Single stage bunch compressor
    - Costs
  - o Request of supplement on these items.
  - o These supplements are being reviewed and proposals are likely to be approved.
  - o One more meeting to approve these changes and will discuss at Eugene.
  - o The decision memos will be ready for Eugene.
  - o The approach is to change our goals to take on the subject of finishing the TDR 2 by the end of 2012.
  - o TDP2: the PM meeting was used to discuss what the TDR will be? This should be discussed at Eugene.
    - One approach is an updated report at the end of 2012.
    - A self contained report that can stand on its own since the future beyond 2012 is unknown.
    - PMs are tasked to make a preliminary table of contents and what it will look like.
    - Main concern is where the fresh content needs to be added in the RDR.
- PAC Agenda
  - o Speakers
    - Speakers have agreed to present.
    - Attendance of the EC members?
      - We would like to take care of EC business if possible.
      - CLIC representation? Yes.
    - Travel arrangements
      - Couple of hours the day before.

Reports:

- ALCPG11
  - o Agenda is ready and should be getting information posted.
  - o EC Lunches: who should attend?
    - Experimentalists
    - ???
  - o Special topics
    - Registration is not as high as expected. ~200
    - Special sessions:
      - Review meeting discussion for the TDR
      - EDMS
      - TDR prep meetings.
      - Sessions:
        - o ILC at higher energy
  - o PIP
    - Need a lunch meeting at Eugene.

- Invite the additional people.
- CLIC/ILC
  - Discussion of the advisory group for the linear collider conference (Granada 2011).
    - B. Foster
    - M. Ross
  - Accelerator Names needed
    - Toge and Schulte
  - Nominations would be best if came from Barry and JPD.

Reports:

- Regional managers
  - EU – n/a
  - Americas –
    - 2012 budget is reduced to 2/3s of initial budget, with the possibility of less
    - We will have TDR resources.
    - 2011 is in limbo, we are waiting on information and we are anticipating the worst and are prepared
  - Asia
    - Next large meeting:
      - Location is Asia. (Korea, backup of Japan)
      - March/April 2012
- PM's
  - Interim Report
    - Almost complete. Text is finished. Communicators will be ready to send to printers by April.
    - Snapshot of entire report is available. Deadline is Monday for read through. Two people need to read the report from cover to cover. EC needs to read and sign off on report. JMP to read and report back to NW.
    - Approach to the author list? Core list of primary authors has been suggested? We do need a list of contributors is ~325. We will propose listing these names at back of document.
    - We need to make sure through the regional directors that this is approved in the regions. It may matter to the institutions.
    - Thank you to NW for all the work done on the Interim Report. Are there lessons to be learned from this process? How did it work with the communicators?
      - Lessons have been learned, NW to reflect and will discuss at a lunch meeting in Eugene. This will assist in the writing of the TDR.
  - Industrial Visits
    - TTC meeting in Milan gave opportunity to visit EU vendors.
    - We need to receive feedback.
    - Meeting with Xenon .
    - More than half of vendors have been visited. Additional vendors in Americas will happen in conjunction to the Eugene meeting.